

APPLICATION FOR RELIEF EMPLOYMENT

SCHOOL ADMINISTRATIVE AND SUPPORT STAFF

Section 1 - Personnel Details of applicant (Please print)

Surname _____ Given Name(s) _____

Former Name/Aliases _____

Sex Male Female

Date and Place of Birth _____

Date of Birth ____/____/____ Town and Country of Birth _____

Address _____ Postcode _____

Phone _____ Mobile Phone _____

POSITION SOUGHT (eg general assistant, school assistant, teachers aide special etc.)

Section 2 – Skills Qualifications and Experience

I have skills, experience in the following:

Oasis administration Oasis Finance Oasis Library Word Processing

Current First Aid Science Home Ec. Typing _____ wpm

Working with students:

Preschool **Disabled:** Severe Moderate Mild

Section 3 – Medical Statement

Are you aware of any current or past medical condition which may prevent you from carrying out the duties of the position you have applied for? Yes No

If the answer to the above is yes, a statement from your doctor indicating the nature of your condition and any restrictions that may apply must be attached

Section 4 – Statement by Applicant

I certify the accuracy of the above information. I am aware that a criminal records check will be conducted as part of my application for employment and I have attached the Declaration by Applicant form relating to this.

Signature _____ Date: ____/____/____

Please return to: NSW Department of Education and Training
 Locked Bag 3003, BLACKTOWN NSW 2148

or fax to: School Staffing Unit, NSW Department of Education and Training
 Staffing Team 4 – Fax 98369733

Office Use Only	Approved <input type="checkbox"/> Declined <input type="checkbox"/>	List Number /
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